



# Illinois Environmental Protection Agency

2520 West Iles Avenue • P.O. Box 19276 • Springfield • Illinois • 62794-9276 • (217) 782-3397

## Division of Water Pollution Control ANNUAL FACILITY INSPECTION REPORT

### for NPDES Permit for Storm Water Discharges from Separate Storm Sewer Systems (MS4)

*This fillable form may be completed online, a copy saved locally, printed and signed before it is submitted to the Compliance Assurance Section at the above address. Complete each section of this report.*

Report Period: From March, 2024 To March, 2025

Permit No. ILR40 0184

#### MS4 OPERATOR INFORMATION: (As it appears on the current permit)

Name: East Dubuque Mailing Address 1: 261 Sinsinawa Avenue  
Mailing Address 2: \_\_\_\_\_ County: JoDaviess  
City: East Dubuque State: IL Zip: 61025 Telephone: (815) 747-3416  
Contact Person: Bob Seitz Email Address: bseitz@cityofeastdubuque.com  
(Person responsible for Annual Report)

#### Name(s) of governmental entity(ies) in which MS4 is located: (As it appears on the current permit)

East Dubuque

#### THE FOLLOWING ITEMS MUST BE ADDRESSED.

A. Changes to best management practices (check appropriate BMP change(s) and attach information regarding change(s) to BMP and measurable goals.)

- |  |                          |   |                          |
|--|--------------------------|---|--------------------------|
| 1. Public Education and Outreach             | <input type="checkbox"/> | 4. Construction Site Runoff Control       | <input type="checkbox"/> |
| 2. Public Participation/Involvement          | <input type="checkbox"/> | 5. Post-Construction Runoff Control       | <input type="checkbox"/> |
| 3. Illicit Discharge Detection & Elimination | <input type="checkbox"/> | 6. Pollution Prevention/Good Housekeeping | <input type="checkbox"/> |

B. Attach the status of compliance with permit conditions, an assessment of the appropriateness of your identified best management practices and progress towards achieving the statutory goal of reducing the discharge of pollutants to the MEP, and your identified measurable goals for each of the minimum control measures.

C. Attach results of information collected and analyzed, including monitoring data, if any during the reporting period.

D. Attach a summary of the storm water activities you plan to undertake during the next reporting cycle ( including an implementation schedule.)

E. Attach notice that you are relying on another government entity to satisfy some of your permit obligations (if applicable).

F. Attach a list of construction projects that your entity has paid for during the reporting period.

**Any person who knowingly makes a false, fictitious, or fraudulent material statement, orally or in writing, to the Illinois EPA commits a Class 4 felony. A second or subsequent offense after conviction is a Class 3 felony. (415 ILCS 5/44(h))**

  
Owner Signature:

Bob Seitz

Printed Name:

10/28/25  
Date:

City Manager

Title:

EMAIL COMPLETED FORM TO: [epa.ms4annualinsp@illinois.gov](mailto:epa.ms4annualinsp@illinois.gov)

or Mail to: ILLINOIS ENVIRONMENTAL PROTECTION AGENCY  
WATER POLLUTION CONTROL  
COMPLIANCE ASSURANCE SECTION #19  
2520 WEST ILES AVENUE  
POST OFFICE BOX 19276  
SPRINGFIELD, ILLINOIS 62794-9276

This Agency is authorized to require this information under Section 4 and Title X of the Environmental Protection Act (415 ILCS 5/4, 5/39). Failure to disclose this information may result in: a civil penalty of not to exceed \$50,000 for the violation and an additional civil penalty of not to exceed \$10,000 for each day during which the violation continues (415 ILCS 5/42) and may also prevent this form from being processed and could result in your application being denied. This form has been approved by the Forms Management Center.

City of East Dubuque, IL  
MS4 Program Annual Report 2024  
March 2024 – March 2025

A. Changes to Best Management Practices

The City of East Dubuque (City) created a new Stormwater Management Plan in June 2022. At this time the City has not made any specific changes to the Best Management Practices identified in the report but will continue to evaluate BMPs as plan implementation continues.

B. Assessment of Progress on Stormwater Management Plan Goals

The following information corresponds with sections of the city's Stormwater Management Plan where specific goals were established. Items not listed did not have specific goals established as explained in the plan.

A – Public Outreach and Education

A.1 Distributed Paper Material

Educational materials (brochures and informational sheets) on stormwater runoff, pollution protection, and water quality topics based on resources from the EPA were collected as part of development of the Stormwater Management Plan. These items were posted on the City's website on their stormwater management webpage and printed copies were made available at City Hall for pickup by residents. Starting in Spring of 2023, copies of information on construction site stormwater management is handed out with building permit applications. Starting in May 2023 and continuing monthly, a utility bill notice was sent with a link to the City's Stormwater Management webpage.

A.3 Public Service Announcement

The City updates a webpage on the topic of Stormwater Management which can be accessed at: <https://www.cityofeastdubuque.com/city-services/stormwater-management>

Copies of the City's MS4 documents, including the Stormwater Management Plan and NOI were posted on this webpage. A copy of this Annual Report will also be added when completed.

Due to a change in the City's website system, the number of visitors to the individual Stormwater Management webpage were not able to be specifically tracked as noted in the Stormwater Management Plan. This City will evaluate whether this goal should be modified moving forward.

A.4 Community Event

The City was unable to host a community event Spring of 2024. The City hosted a Community Clean Up Day event at the East Dubuque City Garage on May 13, 2023, from 6 am to 1 pm. There were educational materials made available to the public and people offering to answer questions if they arose from the materials.

The City also hosted a Community Clean Up Day event at the East Dubuque City Garage on May 10, 2025, from 7 am to noon. There were educational materials made available to the public and people offering to answer questions if they arose from the materials.

## B – Public Participation/Involvement

### B.4 Public Hearing

The City's MS4 program was discussed at the May 15, 2023, City Council meeting. Representatives of Origin Design who assisted with the development of the Stormwater Management Plan appeared at the council meeting to provide an update on the plan's implementation for the Council and public. The MS4 program was included as an item on the official agenda which was published through the required Public Notice procedures prior to the meeting. All East Dubuque City Council meetings include opportunity for public comment. No public comments on stormwater or MS4 items were received at the meeting. The City continues to hold meetings open for public comment.

Monday, October 6, 2025, at 5:30 pm the City held a publicly noticed informational hearing with the full City Council, Mayor, and department managers in attendance on the MS4 plan and stormwater education. The presentation included US EPA educational information on what citizens can do to prevent harmful products from impacting waterways through stormwater, a video on MS4 and its purpose and the main points of East Dubuque's MS4 plan and related City Code and where information could be found. Hard copies of the plan and MS4 brochure were made available. The floor was then opened for public comment.

### B.5 Volunteer Monitoring

Contact information for reporting stormwater management issues observed by the public was added on the City's Stormwater Management webpage. City staff is maintaining a log of reports or comments received from the public and follow-up actions taken, if any are necessary.

### B.6 Program Involvement

The City's annual Cleanup Day for 2023 was held on May 13, 2023, from 6:00 am to 1:00 pm. Notice of the event was posted on the new section of the City website, and it was mentioned at City Council meetings. A cleanup day was also held in May 2022.

The City was not able to commit resources to specifically evaluating and creating a program for collection and disposal of selected hazardous household waste in the timeframe covered by this annual report. City residents who ask about such services are currently typically referred to a local commercial facility that handles those materials, but no specific partnership exists. This goal will continue to be evaluated in the upcoming year.

### B.7 Other Public Involvement

The City made materials available via accessible means such as handouts at City Hall, the city website, and utility bill messages.

## C - Illicit Discharge Detection and Elimination

### C.1 Storm Sewer Map Preparation

A storm sewer map was created based on record GIS information available for the storm sewer system. This map is attached at the end of this report. The map will continue to be reviewed and updated as needed.

### C.2 Regulatory Control Program

No specific action on this goal to develop a work group for review of ordinances was able to be taken in the reporting cycle covered in this annual report due to the commitment of city resources to other items. The City will look to evaluate and improve upon this goal in the coming year.

### C.3 Detection/Elimination Prioritization Plan

A complete set of inspections was completed in October of 2024. City Public Works staff as part of their routine maintenance of city facilities observe various parts of the storm sewer system and bring concerns to the appropriate city officials when necessary. The City vacuum truck has been used for cleaning portions of City storm sewer facilities throughout the year.

C.4 Illicit Discharge Tracing Procedures

City staff documented any reports received of illicit discharges including investigation of reported concerns and actions taken, if any were warranted. These events are recorded in a log as part of the overall MS4 program documentation.

C.5 Illicit Source Removal Procedures

If any illicit sources are identified, the same removal procedures remain in effect.

C.6 Program Evaluation and Assessment

The MS4 program was discussed at the May 15, 2023, City Council meeting and as a special informational hearing on October 6, 2025.

C.7 Visual Dry Weather Screening

Refer to the discussion above under C.3.

C.9 Public Notification

Refer to the discussions for the items A.1 to A.4 and B.4 and B.7.

D – Construction Site Runoff Control

D.1 Regulatory Control Program

The City continues to require projects to obtain building permits and follow City Ordinances as applicable.

D.2 Erosion and Sediment Control BMPs

When building permit applications are requested, the City now also provides educational information handouts on construction site stormwater management.

The City continues to require projects to obtain building permits and follow City Ordinances as applicable.

D.4 Site Plan Review Procedures

The City typically utilizes assistance from consultant staff for more complex projects that require full site plan reviews to ensure appropriate compliance and use of construction site stormwater controls.

Due to City staff commitments, a specific checklist for site plan reviews was not able to be developed within the reporting period of this report. This goal will continue to be evaluated for implementation in the upcoming year.

D.5 Public Information Handling Procedures

Contact information for reporting stormwater management issues observed by the general public was added as a part of the City's new Stormwater Management webpage. City staff is maintaining a log of reports or comments received from the public and follow-up actions taken, if any.

D.6 Site Inspection/Enforcement Procedures

City staff continue to log projects with building permits. For larger projects requiring stormwater inspections, inspection documentation is maintained on a project-by-project basis. Due to city staff commitments, a specific centralized recordkeeping system for these site inspections was not able to be

implemented within the reporting period of this report. This goal will continue to be evaluated for further implementation in the upcoming year.

#### E - Post-Construction Runoff Control

##### E.2 Regulatory Control Program

The City continues to require projects to follow City Ordinances as applicable.

##### E.3 Long Term O&M Procedures

The City continues to require projects to follow City Ordinances as applicable.

##### E.4 Pre-Construction Review of BMP Designs

The City continues to require projects to follow City Ordinances as applicable.

##### E.5 Site Inspections During Construction

City staff continue to log projects with building permits in a centralized recordkeeping system. For larger projects requiring stormwater inspections, inspection documentation is maintained on a project-by-project basis. Due to City staff commitments, a specific centralized recordkeeping system for these site inspections was not able to be implemented within the reporting period of this report. This goal will continue to be evaluated for implementation in the upcoming year.

##### E.6 Post Construction Inspections

City staff continue to log projects with building permits in a centralized recordkeeping system. For larger projects requiring stormwater inspections, inspection documentation is maintained on a project-by-project basis. Due to City staff commitments, a specific centralized recordkeeping system for these site inspections was not able to be implemented within the reporting period of this report. This goal will continue to be evaluated for implementation in the upcoming year.

##### E.7 Other Post-Construction Runoff Controls

City staff documented any reports received regarding erosion issues including investigation of reported concerns and actions taken, if any were warranted. These events are recorded in a log as part of the overall MS4 program documentation.

#### F – Pollution Prevention/Good Housekeeping

##### F.1 Employee Training Program

Meetings specifically about the City's MS4 plan were held with City Public Works staff on April 9, 2025. This meeting was specifically held for training on the MS4 program plan sections and to continue to emphasize awareness of the importance of stormwater pollution prevention measures amongst City staff.

On May 6, 2025, two lead public works personnel took the Public Works Municipal Stormwater Inspector Course.

##### F.2 Inspection and Maintenance Program

As part of routine maintenance and use of city equipment, any issues with city vehicles that may result in fluid leaks or other potential pollution are addressed when noted.

##### F.3 Municipal Operations Stormwater Control

Road salt continues to be stored in a central location at a city facility with a cover. Street sweeping is regularly performed.

F.4 Municipal Operations Waste Disposal

Municipal operations personnel appropriately dispose of waste per type and associated requirement.

F.5 Flood Management/Assessment Guidelines

Regular inspections of the levees of East Dubuque occur annually.

F.6 Other Municipal Operations Control

No deficiencies in terms of damage or leaks to fuel storage tanks were identified in the reporting year.

C. Monitoring Data

The city does not collect any specific stormwater monitoring data currently other than a list of deficiencies and issues.

D. Planned Stormwater Activities

The City's Stormwater Management Plan updated in June of 2022 laid out goals both for the first year and for continuing years of implementation. The plan includes schedules of both annual events and within the first few years of plan implementation. The City intends to continue implementing the goals outlined in the plan with adjustments based on items that need continued progress as noted above for each goal.

As specific details of these goals and the schedule are available within the plan, they have not been repeated in an attachment at this time. The plan is posted on the City's website as noted above.

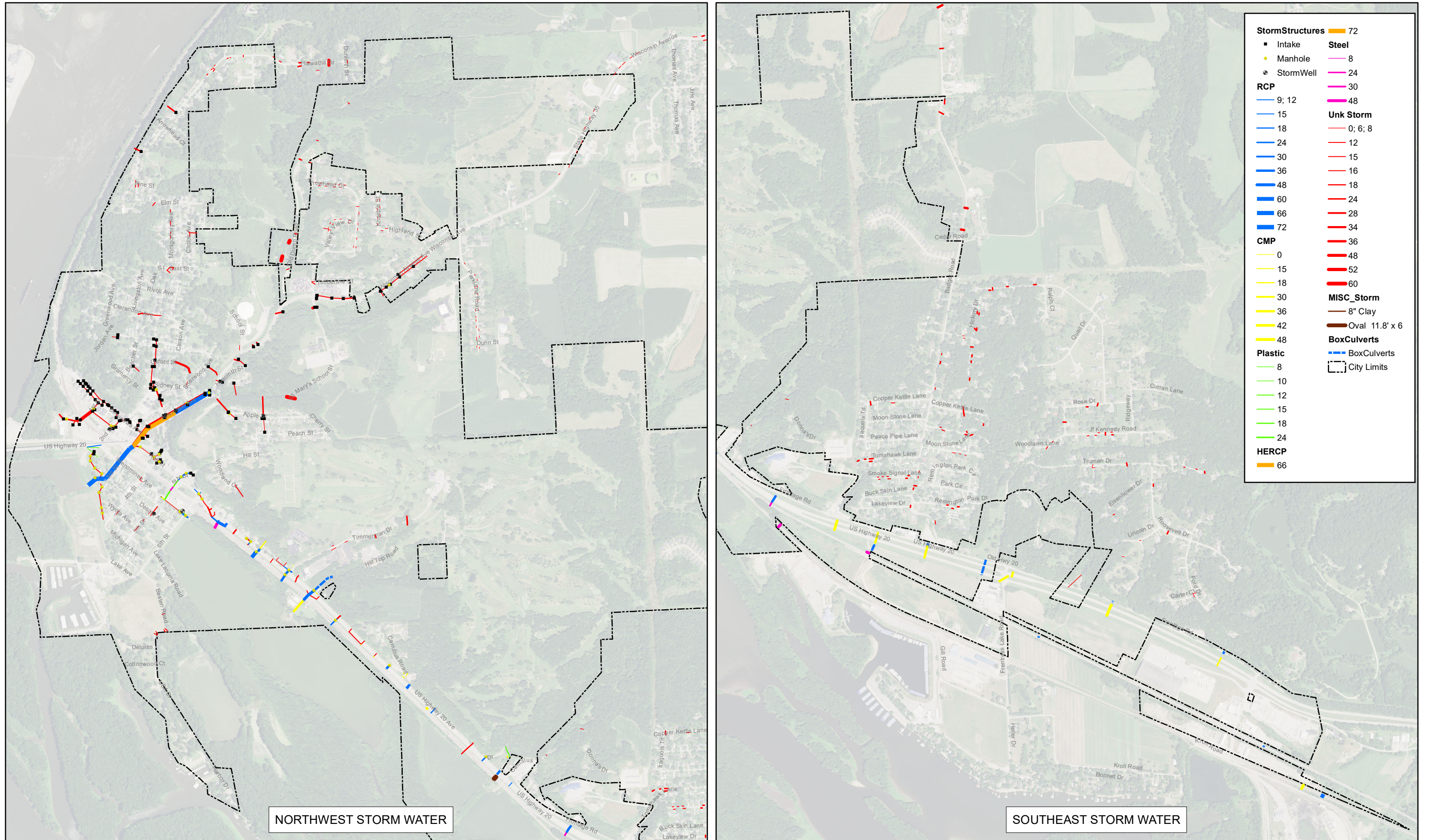
E. Other Government Entities

East Dubuque does not have any specific arrangements with other government entities to satisfy MS4 permit obligations at this time.

F. City Construction Projects

There were no major projects paid for by the City and actively under construction between March 2024 and March 2025.

The City also completes occasional small maintenance projects as the Public Works staff identifies needs or as repairs are required, such as fixing water main breaks.



<b>StormStructures</b>	72
Intake	Steel
Manhole	8
StormWell	24
<b>RCP</b>	30
9; 12	48
15	<b>Unk Storm</b>
18	0; 6; 8
24	12
30	15
36	16
48	18
60	24
66	28
72	34
<b>CMP</b>	36
0	48
15	52
18	60
30	<b>MISC_Storm</b>
36	8" Clay
42	Oval 11.8' x 6
48	<b>BoxCulverts</b>
<b>Plastic</b>	BoxCulverts
8	City Limits
10	
12	
15	
18	
24	
<b>HERCP</b>	
66	

NORTHWEST STORM WATER

SOUTHEAST STORM WATER

Document Path: F:\211254\Drawings\GIS\East Dubuque Storm Sewer Map.mxd



STORM WATER MAP  
EAST DUBUQUE  
2024

