



# Illinois Environmental Protection Agency

Bureau of Water • 1021 N. Grand Avenue E. • P.O. Box 19276 • Springfield • Illinois • 62794-9276

## Division of Water Pollution Control ANNUAL FACILITY INSPECTION REPORT

### for NPDES Permit for Storm Water Discharges from Separate Storm Sewer Systems (MS4)

*This fillable form may be completed online, a copy saved locally, printed and signed before it is submitted to the Compliance Assurance Section at the above address. Complete each section of this report.*

Report Period: From March, 2023 To March, 2024

Permit No. ILR40 0044

#### MS4 OPERATOR INFORMATION: (As it appears on the current permit)

Name: Dunleith Township Mailing Address 1: PO Box 124

Mailing Address 2: \_\_\_\_\_ County: JoDaviess

City: East Dubuque State: IL Zip: 61025 Telephone: 563-599-9560

Contact Person: Mark Cueno Email Address: cuenoduo@gmail.com  
(Person responsible for Annual Report)

#### Name(s) of governmental entity(ies) in which MS4 is located: (As it appears on the current permit)

Dunleith Township

#### THE FOLLOWING ITEMS MUST BE ADDRESSED.

A. Changes to best management practices (check appropriate BMP change(s) and attach information regarding change(s) to BMP and measurable goals.)

- |  |                          |   |                          |
|--|--------------------------|---|--------------------------|
| 1. Public Education and Outreach             | <input type="checkbox"/> | 4. Construction Site Runoff Control       | <input type="checkbox"/> |
| 2. Public Participation/Involvement          | <input type="checkbox"/> | 5. Post-Construction Runoff Control       | <input type="checkbox"/> |
| 3. Illicit Discharge Detection & Elimination | <input type="checkbox"/> | 6. Pollution Prevention/Good Housekeeping | <input type="checkbox"/> |

B. Attach the status of compliance with permit conditions, an assessment of the appropriateness of your identified best management practices and progress towards achieving the statutory goal of reducing the discharge of pollutants to the MEP, and your identified measurable goals for each of the minimum control measures.

C. Attach results of information collected and analyzed, including monitoring data, if any during the reporting period.

D. Attach a summary of the storm water activities you plan to undertake during the next reporting cycle ( including an implementation schedule.)

E. Attach notice that you are relying on another government entity to satisfy some of your permit obligations (if applicable).

F. Attach a list of construction projects that your entity has paid for during the reporting period.

**Any person who knowingly makes a false, fictitious, or fraudulent material statement, orally or in writing, to the Illinois EPA commits a Class 4 felony. A second or subsequent offense after conviction is a Class 3 felony. (415 ILCS 5/44(h))**

Mark Cueno  
Owner Signature:

4-24-2024  
Date:

MARK CUENO  
Printed Name:

Supervisor  
Title:

EMAIL COMPLETED FORM TO: [epa.ms4annualinsp@illinois.gov](mailto:epa.ms4annualinsp@illinois.gov)

or Mail to: ILLINOIS ENVIRONMENTAL PROTECTION AGENCY  
WATER POLLUTION CONTROL  
COMPLIANCE ASSURANCE SECTION #19  
1021 NORTH GRAND AVENUE EAST  
POST OFFICE BOX 19276  
SPRINGFIELD, ILLINOIS 62794-9276

This Agency is authorized to require this information under Section 4 and Title X of the Environmental Protection Act (415 ILCS 5/4, 5/39). Failure to disclose this information may result in: a civil penalty of not to exceed \$50,000 for the violation and an additional civil penalty of not to exceed \$10,000 for each day during which the violation continues (415 ILCS 5/42) and may also prevent this form from being processed and could result in your application being denied. This form has been approved by the Forms Management Center.

# Dunleith Township, IL

## MS4 Program Annual Report

April 2024

### A. Changes to Best Management Practices

Dunleith Township (Township) created a new Stormwater Management Plan in June 2022. At this time the Township has not made any specific changes to the Best Management Practices identified in the report but will continue to evaluate BMPs as plan implementation continues.

### B. Assessment of Progress on Stormwater Management Plan Goals

The following information corresponds with sections of the Township's Stormwater Management Plan where specific goals were established. Items not listed did not have specific goals established as explained in the plan.

#### **A – Public Outreach and Education**

##### A.1 Distributed Paper Material

Educational materials (brochures and informational sheets) on stormwater runoff, pollution protection, and water quality topics based on resources from the EPA were collected as part of development of the Stormwater Management Plan. The Township has continued in 2023 to make paper copies of these items available for pickup by residents at the Township building. These items were posted on the stormwater management webpage jointly hosted by East Dubuque as noted below.

##### A.3 Public Service Announcement

Dunleith Township is a small enough entity that they do not have their own website. However, the Township collaborated with the City of East Dubuque to create a new webpage on the topic of Stormwater Management on the City's website which can be accessed at: <https://www.cityofeastdubuque.com/city-services/stormwater-management>

Copies of Dunleith Township's MS4 documents, including the Stormwater Management Plan and NOI are available on this webpage. This was updated in May 2023 with the previous annual report information and information was reviewed again in March 2024 and considered to still be current. A copy of this Annual Report will also be added when completed.

The Township is able to notify residents once annually about this website and available materials through an annual meeting that was held in 2023 on April 11<sup>th</sup> and in 2024 on April 9<sup>th</sup>, 2024.

Due to a change in the City's website system, the number of visitors to the individual Stormwater Management webpage were not able to be specifically tracked as noted in the original Stormwater Management Plan. This City and Township will evaluate whether this goal should be modified moving forward.

##### A.4 Community Event

The Township held their typical cleanup days in the Spring and Fall of 2023 and is planned for the spring of 2024.

## **B – Public Participation/Involvement**

### B.4 Public Hearing

The Township's MS4 program was discussed at the annual Township meetings on April 11, 2023 and April 9, 2024. All Dunleith Township board meetings include opportunity for public comment. No specific public comments on stormwater or MS4 items were received at the annual meeting or at other meetings throughout the year.

### B.5 Volunteer Monitoring

Contact information for reporting stormwater management issues observed by the public is maintained on the Township's Stormwater Management Webpage. Township leadership is maintaining notes of any reports or comments received from the public and follow-up actions taken, if any are necessary. No specific comments were received in the reporting period.

### B.6 Program Involvement

The Township's annual Cleanup Day for 2023 was held on May 13, 2023 from 7am to noon and a 2024 event is planned for May of 2024. Notice of the 2023 and 2024 events was posted at the Township building. In 2023, the City of East Dubuque as a courtesy also posted it on the news portion of their website. A similar cleanup day is an annual event in May.

### B.7 Other Public Involvement

The Township made materials available via accessible means through the same means typically used to distribute Township notices.

## **C – Illicit Discharge Detection and Elimination**

### C.1 Storm Sewer Map Preparation

A storm sewer map was created in 2022 to document the specific stormwater infrastructure under Dunleith Township's control. This map is maintained by the Township at their Township Building. The map will continue to be reviewed and updated as changes are made.

### C.3 Detection/Elimination Prioritization Plan

Dunleith Township maintains a relatively small amount of stormwater structures (inlets and culverts). The Township's Road Commissioner regularly patrols township-controlled roads for any potential problems as part of routine maintenance. Routine stormwater inspections for key stormwater system structures were completed.

### C.4 Illicit Discharge Tracing Procedures

Township officials have created a log for recording any activities related to illicit discharge events which the Township keeps as part of their overall MS4 program documentation.

### C.5 Illicit Source Removal Procedures

If any illicit sources are identified, the same removal procedures identified in the Stormwater Management Plan remain in effect. No known issues occurred within the reporting period.

### C.6 Program Evaluation and Assessment

The MS4 program was discussed at the annual Township meetings on April 11, 2023 and April 9, 2024.

C.7 Visual Dry Weather Screening  
Refer to the discussion above under C.3.

C.9 Public Notification  
Refer to the discussions for the items A.1 to A.4 and B.4 and B.7.

#### **D – Construction Site Runoff Control**

The status of the Township’s jurisdiction regarding this item have remained unchanged from the discussion in the Stormwater Management Plan and therefore no specific goals or commitments have been identified for this control measure.

#### **E – Post-Construction Runoff Control**

The status of the Township’s jurisdiction regarding this item have remained unchanged from the discussion in the Stormwater Management Plan and therefore no specific goals or commitments have been identified for this control measure.

#### **F – Pollution Prevention/Good Housekeeping**

F.1 Employee Training Program  
The Dunleith Township Road Commissioner has discussed the MS4 program requirements with other road maintenance employees as part of their annual Town meeting and regular maintenance program.

F.2 Inspection and Maintenance Program  
As part of routine maintenance and use of Township equipment, any issues with Township vehicles that may result in fluid leaks or other potential pollution are addressed when noted. Work on vehicles is typically performed by an outside repair shop.

F.3 Municipal Operations Stormwater Control  
Road salt continues to be stored in a central location at a Township facility with a cover.

F.4 Municipal Operations Waste Disposal  
The practices noted in the Stormwater Management Plan are still in effect. Maintenance to the facility is logged when performed. For the waste holding tank referenced in the plan, usage has not been high enough to require the tank to be emptied as frequently as was originally noted in the plan.

### **C. Monitoring Data**

The Township does not collect any specific stormwater monitoring data currently.

### **D. Planned Stormwater Activities**

The Township’s Stormwater Management Plan updated in June of 2022 laid out goals both for the first year and for continuing years of implementation. The plan includes schedules of both annual events and within the first few years of plan implementation. The Township intends to continue implementing the goals outlined in the plan with adjustments based on some of the items that need continued progress as noted above for each goal.

As specific details of these goals and the schedule are available within the plan, they have not been repeated in an attachment at this time. The plan is posted on the City's website on behalf of the Town as noted above.

## **E. Other Government Entities**

Dunleith Township does not have any specific written arrangements with other government entities to satisfy MS4 permit obligations at this time. As a courtesy, because the Township does not have a website the City of East Dubuque posts copies of the Township's MS4 documents on their website, but these same documents are also available to Township residents via other methods as noted.

## **F. Township Construction Projects**

Dunleith Township is a small community and so Township projects are relatively limited in scope. Larger projects undertaken in the reporting period included:

- Badger Road Pavement Resurfacing and Culvert Replacement (for a portion of Badger Road within the Township)
- Badger Road Culvert Replacement (an additional, separate culvert from the other project)
- Replaced five small diameter road culverts at various locations under township roads.