

REGULAR MINUTES
EAST DUBUQUE CITY COUNCIL
261 Sinsinawa Avenue
East Dubuque, IL 61025
TUESDAY
February 19, 2019
6:00 p.m.

Please Stand for the Pledge of Allegiance

1. **19-0213 Call to Order – Acting Mayor Robey:** Alderman Degenhardt, Alderman Alderman Havner, Alderman Robey, Alderman Vanostrand. Absent: Alderman Arling, Alderman Digman
2. **19-0214 Speakers from the Floor**
 - None noted.

NEW BUSINESS:

3. **19-0215 Discussion and Possible Action to Pass an Amendment to Traffic and Motor Vehicles Ordinance / Acting Mayor Robey, Interim City Manager Herrig, Police Chief O’Connell **ROLL CALL****
 - Alderman Robey: There have been some new information and would like to table.
 - Motion made by Alderman Degenhardt to table seconded by Alderman Vanostrand four ayes, motion carries. **ROLL CALL:** Alderman Degenhardt, Alderman Havner, Alderman Robey, Alderman Vanostrand. Absent: Alderman Arling, Alderman Digman
4. **19-0216 Discussion and Possible Action to Approve Request from the Lions Club to Hold Fundraising Event for Fireworks on Friday, June 21, 2019 from 2:30 p.m. to 6 p.m. at the Intersections of Wall & Wisconsin and Sinsinawa & Wisconsin Avenues / Acting Mayor Robey, Interim City Manager Herrig **ROLL CALL****
 - Mayor Robey: This is the Annual Fireworks Fundraiser and is a great event for the city. Recommending to approve.
 - Motion made by Alderman Robey to Approve Request from the Lions Club to Hold Fundraising Event for Fireworks on Friday, June 21, 2019 from 2:30 p.m. to 6 p.m. at the Intersections of Wall & Wisconsin and Sinsinawa & Wisconsin Avenues seconded by Alderman Degenhardt four ayes, motion carries. **ROLL CALL:** Alderman Degenhardt, Alderman Havner, Alderman Robey, Alderman Vanostrand. Absent: Alderman Arling, Alderman Digman
5. **19-0217 Discussion and Possible Action to Approve Designation of East Dubuque City Hall, 261 Sinsinawa Avenue for Official Polling Site for Dunleith I, II and III / Acting Mayor Robey, Interim City Manager Herrig **ROLL CALL****
 - CM Herrig: Recieved a request from Angela Kaiser to move the East Dubuque polling place to the City hall from the Bus barn at the high school. Would ask the judges and staff to park elsewhere on that day. This is her choice and she can mandate this. Citizen concerns: There is very limited parking in this part of the town being as it is the business district. It is hard to find a spot on nights when there is a City council meeting.
 - Robey: Would like to Deny her request with reasons due to parking concerns.

- City Attorney Kurt: In her letter it says its a matter of the City Hall being a convenient location, you could rebuttal with it being an inconvenient location due to limited parking availability.
- Motion made by Alderman Vanostrand to send a letter of denial of approval for Designation of East Dubuque City Hall, 261 Sinsinawa Avenue for Official Polling Site for Dunleith I, II and III, seconded by Alderman Robey, four ayes, motion carries. ROLL CALL: Alderman Degenhardt, Alderman Havner, Alderman Robey, Alderman Vanostrand. Absent: Alderman Arling, Alderman Digman

6. **19-0218** Discussion and Possible Action on Search Process for Police Chief Selection / Acting Mayor Robey, Interim City Manager Herrig **ROLL CALL**
- CM Herrig: Would like to put this as an agenda item on the Committee of the Whole meeting and table as new information has been obtained today that was not able to be distributed to all of the council members before the meeting. Would like for the council members take this information with them to read over before a decision is made.
 - Alderman Vanostrand: Would like have all of the council members on board before a decision is made as well.
 - Motion made by Alderman Degenhardt seconded by Alderman Havner four ayes, motion carries. ROLL CALL: Alderman Arling, Alderman Degenhardt, Alderman Digman, Alderman Havner, Alderman Robey, Alderman Vanostrand
7. **19-0219** Discussion on Emergency Repair for Well #2 / Acting Mayor Robey, Interim City Manager Herrig, Public Works Director Fluhr
- CM Herrig: We have 3 wells. Well #3 went down and needs a new breaker, found a refurbished breaker and it has been installed. Well #2 has worse problems. Hired an electrician to inspect and repair. The cost will be \$12,000.00 to fix it. Felt this was an emergency situation and would like to have ok from council in support of the decision to hire the electrician to do the repairs.
 - Motion made by Alderman Vanostrand to support City Manager Interim Herrig to execute his decision to make and pay for repairs to Well #2, seconded by Alderman Robey, four ayes, motion carries. ROLL CALL: Alderman Degenhardt, Alderman Havner, Alderman Robey, Alderman Vanostrand. Absent: Alderman Arling, Alderman Digman.
8. **19-0220** Discussion and Possible Action to Approve Purchase of a Stryker Power Cot as Budgeted / Acting Mayor Robey, Interim City Manager Herrig, Fire Chief Heim
- Fire Chief Joe Heim: A new Power Cot was budgeted due to the fact that it needs replaced due to age. The normal life span of one of these cots is 7 years and the current cot being used by the department is 15 years old. This is also a larger cot and will assist our volunteers greatly for larger patients.
 - Motion made by Alderman Degenhardt to Approve Purchase of a Stryker Power Cot as Budgeted, seconded by Alderman Robey four ayes, motion carries. ROLL CALL: Alderman Degenhardt, Alderman Havner, Alderman Robey, Alderman Vanostrand. Absent: Alderman Arling, Alderman Digman.

9. **19-0221** Discussion and Possible Action to Approve Attendance at NWILED Annual Meeting on March 14, 2019 / Acting Mayor Robey, Interim City Manager Herrig
- CM Herrig: The City recently joined this organization. Looking for a head count for those who plan to attend. The meeting is on March 14th from 11am-1pm in Galena at Eagle Ridge. The public is also welcome to attend. Alderman Vanostrand volunteers to attend.
10. **19-0222** Discussion and Possible Action to Schedule a Budget Work Session on February 25, 2019 at 5:00pm / Acting Mayor Robey, Interim City Manager Herrig
- **Meeting is scheduled for February 25, 2019 at 5:00pm at City Hall**

COUNCIL & COMMITTEE REPORTS:

11. **19-0223** **Staff Reports:** Interim City Manager Report, Acting Mayor Report, Alderman Report
- **City Manager Report:**
 - Reminder
 - Due to President's Day, our meeting is on Tuesday.
 - **Administrative Towing Fee**
 - At our last meeting we decided to raise our administrative towing fee from \$100.00 to \$150.00. This is the first time this fee has been raised since it was originally adopted almost 10 years ago. Lou Ann has prepared the revised ordinance for your review and approval.
 - Lions Club Fundraising Event
 - Mayor Robey received a request from the Lions Club to raise money for their fireworks display. We need approval from the city council allow the fundraising.
 - City Hall as a Designated Polling Place
 - County Clerk Angela Kaiser stopped by city hall and asked if we would be willing to use our new facility for the designated polling place in East Dubuque. Their current location isn't working very well for their election judges so she is looking for another governmental building as an option. I asked her to send an email to me requesting the change. I have enclosed the email for your review. In her email, Angela points out that she is directed to use governmental buildings whenever possible. She does have the authority to name city hall as the location without our consent but does not want to do that. We have discussed at city hall how it would work. Although it would be disruptive during Election Day, it would only be 3 days every two years so we can make it work. With your approval, the first election held at city hall would be on 3/17/2020.
 - Police Chief Search
 - I have shared with you a lot of information on the police chief search. I also have had conversations with a number of you on how to proceed. Here is where we are at right now:
 - Steve O'Connell is scheduled to leave on 4/30/19. He is looking for employment and if an opportunity comes up, he may leave sooner.
 - We have two current officers that are interested in the position.

- A complete search for applicants using an outside firm will cost app. \$19,000.00. A number of you have told me that you are unwilling to spend that amount of money for a search.
 - For a smaller fee, we could have an outside firm assess our two internal applicants at a cost of app. \$6,000.00. We also could use local and regional law enforcement to assess our internal applicants at little or no cost.
 - We need to establish a position description and requirements for our next police chief so that all applicants, both internal and external, know what we expect.
 - We need to establish the wage for the position and whether or not it will be hourly or salaried. I have begun surveying communities for current wages to help with determining salaries. I should have that information in one week.
 - I would respectfully suggest the following course of action.
 - Let me put together a position description and wage suggestion for your review. I can have that completed by our first meeting in March. When you approve that, I will share that with our internal candidates to see if they are still interested.
 - Discuss at this meeting whether or not a majority of you want to search outside the department or whether you want to concentrate on the internal candidates if they are still interested. This could be as simple as making a motion and then voting.
 - If you decide on the internal candidates, I will work with our local and regional partners to put together a review team and assessment process to adequately see if they are qualified. I would be able to review that process with you at the first meeting in March.
 - If we can decide on our course of action at this meeting, we would be making some positive steps forward. We do not need to rush into this. If Steve leaves early, we can appoint an acting chief from the department. I am confident we can make that work. It is better for us to move slowly so that we get the right person for the job. We will only get one shot at doing this right and based on recent issues with the police department and the turmoil that ensued, what we decide will go a long way on improving the image of our community.
- Well Issues
 - We are having a number of issues with two of our wells. Initially well #3 began having electrical problems. We determined that we had a bad breaker. Because the electrical panel was installed in the 1940's we could not find a breaker so we did a temporary fix to keep the well operational. We since have been able to locate a refurbished breaker and it is ordered and should be installed next week. Shortly after that we experienced a major problem with the electrical system at well #2. That system was also installed in the 1940's. We have worked with an electrician that normally services the wells and he prepared an estimated cost of \$12,373 to get the well up and running. We can keep our system running with 2 out of 3 wells operational. I felt this was an emergency situation so I have authorized the repairs and the replacement equipment is ordered. With one well not functional and another temporarily fixed I felt compelled to make a decision. I am hoping you support that decision. Mark will be at the meeting to answer any questions you may have.
- Ambulance Power Cot

- I have worked with the fire department on the purchase of a power cot for the ambulance. I believe the current one is 15 years old. A power cot will lift the patients and save some back strain on our volunteers. With patients getting heavier, this system is no longer a luxury and will probably prevent a back problem in the future. I am personally familiar with this system as I was a customer of the Bellevue Ambulance Service in the past and they have this system. Greg has worked out a payment plan for the purchase. We will make three payments of \$7,063.67 for a total of app. \$21,000.00. This purchase was budgeted in our current budget and the funds to make the payments are in the ambulance reserve so nothing will be coming out of the general fund. We will make the first payment out of this budget and the remaining two payments out of the next two years. Greg is also pursuing a grant to pay off the balance if possible. In the future we will be looking to add a power lift system to the ambulance. We will work on funding options for that in the next year.
- NWILED Meeting
 - Included in your packet is an invitation to the NWILED Annual Meeting on 3/14/19. I plan on attending and would need to know if any of you would be able to attend. It runs from 11:30 to 1:00. Please check your calendars and we can discuss at the meeting.
- Budget Work session
 - We have been busy working on the budget and would like to meet with you for our first meeting on 3/25/19. We could start at 5:00 or 6:00 and would go 2 to 3 hours if you want. We could also go shorter. We will need more than one meeting either way so timing and length of meetings is up to you.
- City Hall Maintenance
 - Wanted you to know we have needed to do some maintenance at city hall. We have two furnace systems and one of them failed. We were able to repair rather than replace. We also had a problem with the zone controls with some of the offices getting down to 60 degrees and other areas being very warm. That was also fixed. And one of the restrooms had a leak which is now fixed. We want to keep our new facility nice so we plan on doing regular maintenance as needed so our citizens can be proud of their city hall.
- Table Arrangement
 - At the last meeting some of you discussed with me the table layout for the city council. We did some measuring and moving and have tried out a new arrangement. Let me know what you think and give thoughts on any other changes you would like to see.
- Shirts
 - I have purchased a shirt for myself with our city logo. I also have some samples for you to look at. When attending official meetings for the city, I think it would look nice for you to have a city shirt. Please take a look at them Tuesday night and if you give me your sizes, I will get them ordered.
- Alderman Report
 - Alderman Vanostrand-Reminder of the Fireman's Benefit this Friday at 5pm
 - Alderman Degenhardt: Thank you to Public Works for everything during these winter storms.
 - Alderman Robey: Thank you to Public Works for all of your hard work with this weather.

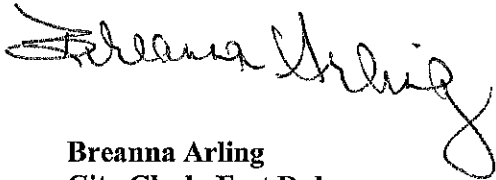
Committee of the Whole Reports

12. 19-0224 Consent Agenda (City Council Minutes 2-4-2019, Public Safety Report(s), Warrants, Zoning, and Correspondence)

- Motion made by Alderman Vanostrand to Consent Agenda (City Council Minutes 2-4-2019, Public Safety Report(s), Warrants, Zoning, and Correspondence) seconded by Alderman Robey 4 ayes, motion carries. ROLL CALL: Alderman Degenhardt, Alderman Havner, Alderman Robey, Alderman Vanostrand. Absent: Alderman Arling, Alderman Digman.

13. 19-0225 Adjourn

- Motion to Adjourn at 6:30pm made by Alderman Degenhardt, seconded by Alderman Vanostrand, ayes, motion carries. Adjourned ROLL CALL: Alderman Degenhardt, Alderman Havner, Alderman Robey, Alderman Vanostrand. Absent: Alderman Arling, Alderman Digman.



Breanna Arling
City Clerk, East Dubuque