

EAST DUBUQUE CITY COUNCIL
REGULAR MINUTES
261 Sinsinawa Avenue
East Dubuque, IL 61025
TUESDAY
March 5, 2019
6 p.m.

Please Stand for the Pledge of Allegiance

1. **19-0301 Call to Order – Acting Mayor Robey:** Alderman Degenhardt, Alderman Digman, Alderman Havner, Alderman Robey, Alderman Vanostrand. Absent: Alderman Arling.
2. **19-0302 Speakers from the Floor:** None Noted.

PENDING BUSINESS:

3. **19-0215** Discussion and Possible Action to Pass an Amendment to Traffic and Motor Vehicles Ordinance / Acting Mayor Robey, Interim City Manager Herrig **NO ACTION**
 - No Action taken.

NEW BUSINESS:

4. **19-0303** Discussion and Possible Action to Approve Fireworks Permit for June 29, 2019 / Acting Mayor Robey, Interim City Manager Herrig, Mike Meyer **ROLL CALL**
 - Mayor Interim Robey: Pending approval from the superintendent of the school, recommend to approve.
 - Motion made by Alderman Robey to Approve Fireworks Permit for June 29, 2019 seconded by Alderman Vanostrand, five ayes, motion carries. **ROLL CALL:** Alderman Degenhardt, Alderman Digman, Alderman Havner, Alderman Robey, Alderman Vanostrand. Absent: Alderman Arling.
5. **19-0304** Discussion and Possible Action to Approve East Dubuque Cruisin' Thursdays Car Show from May 9 to September 26, 2019 with Three Saturday Events, June 15, July 20, and August 17 and Street Closure from 7 Sinsinawa to 198 Sinsinawa for all Events, / Acting Mayor Robey, Interim City Manager Herrig, Mike Meyer **ROLL CALL**
 - CM Herrig: There has been some new information brought up about this today and we will need to address this at a later time.
 - Motion to table made by Alderman Degenhardt seconded by Alderman Havner **ROLL CALL:** Alderman Degenhardt, Alderman Digman, Alderman Havner, Alderman Robey, Alderman Vanostrand. Absent: Alderman Arling.
6. **19-0305** Presentation East Dubuque Lions Club and Involvement in the Community / Nick Tranel
 - Nick Tranel: Update on the fireworks: They are paid for and the cost was \$10,500.00. All will be the same as last year but it will be a little shorter show. Channing donations up for this year and we are going to sell raffle tickets for a chance to win a side by side ATV for \$20 each. We will have the drawing the night of the fireworks. If the winner is present, they will get another \$500.00 in cash. If the winner doesn't want the ATV, they will get \$10,00.00 in cash.
 - Food pantry is open.
 - Always welcome involvement at the lion's club.

7. **19-0306** Discussion and Possible Action to Approve Illinois Tax Increment's Spring Conference Registration for City Manager Herrig / Acting Mayor Robey, Interim City Manager Herrig **ROLL CALL**
- CM Herrig: This was brought to my attention that this is an excellent conference to attend. Am hesitant due to cost of \$1280.00 but wanted to bring it to the councils' attention.
 - Vanostrand: We have always had questions regarding the TIF and this would be a good way to get someone involved and educated on the subject.
 - Motion made by Alderman Vanostrand and seconded by Alderman Robey to Approve Illinois Tax Increment's Spring Conference Registration for City Manager. Five ayes, motion carries. **ROLL CALL:** Alderman Degenhardt, Alderman Digman, Alderman Havner, Alderman Robey, Alderman Vanostrand. Absent: Alderman Arling.
8. **19-0307** Discussion and Possible Action on Jo-Carroll Fiber Infrastructure Project in East Dubuque / Acting Mayor Robey, Interim City Manager Herrig, Jesse Shekleton **ROLL CALL**
- Jesse: Members of our staff were here and spoke to a committee several weeks ago about the fiber optics. Update on progress: We have a tool on our website on JoCarroll Energy and it shows the pre-engineered sections, we are focusing on ED1 as that is where the main hub will be. If there is anyone in that area that would be interested we are asking to see express interest. Construction could begin as early as this fall depending on interest.
 - CM Herrig: They are looking to add this info to the water billing mailing that is sent by the city. If people show interest, the connection fee will not be charged.
 - Robey: The boxes will be to every home, but if the customer connects during the construction phase, there will be no additional cost.
 - Jesse: Elizabeth is now 100% fiber stemming from community support. No contracts either.
 - CM Herrig: Looking for authorization to insert these mailers in with the water billing.
 - Motion made by Alderman Degenhardt to allow the informational brochures from Sun Prairie to be inserted with the City mailing, seconded by Alderman Robey; five ayes, motion carries. **ROLL CALL:** Alderman Degenhardt, Alderman Digman, Alderman Havner, Alderman Robey, Alderman Vanostrand. Absent: Alderman Arling.
9. **19-0308** Discussion and Possible Action on Improvements to WWTP Plant Project / Acting Mayor Robey, Interim City Manager Herrig **ROLL CALL**
- CM Herrig: Update on WWTP Project: The total is at \$103,743.00. This figures out to be \$11.08 per month per user. There were a few other things that were added to the project. There are some areas that are not safe, these are in the additional projects list.
 - Alderman Havner: Feels it is a good idea to do it now with the large amount of loan forgiveness and the terrible shape the WWTP it is in.
 - Motion made by Alderman Robey to approve the improvements of the WWTP Project, seconded by Alderman Vanostrand, five ayes, motion carries. **ROLL CALL:** Alderman Degenhardt, Alderman Digman, Alderman Havner, Alderman Robey, Alderman Vanostrand. Absent: Alderman Arling.
10. **19-0309** Discussion and Possible Action on a Flood Mitigation Program for East Dubuque / Acting Mayor Robey, Interim City Manager Herrig **ROLL CALL**

- CM Herrig: Attended the Storm water meeting. After the study, there were 3.2 million dollars in improvements found. Working with the state of Illinois, they have more funding to buy properties-mainly in the shore acres area. This is in the early stages-looking for the council to approve proceeding with the program availability. This program is only for buy outs, not improvements or repairs. We will be losing valuation but the benefit is to the citizens being as they are given the option. This will be available to every home within the area even if they had turned it down the last time.
- Motion made by Alderman Vanostrand and seconded by Alderman Robey to approve proceeding with the Flood Mitigation Program; five ayes, motion carries. **ROLL CALL:** Alderman Degenhardt, Alderman Digman, Alderman Havner, Alderman Robey, Alderman Vanostrand. Absent: Alderman Arling.

COUNCIL & COMMITTEE REPORTS:

11. 19-0310 Staff Reports: Interim City Manager, Acting Mayor Report, Alderman Report

- City Manager Report:

Illinois Tax Increment Financing Spring Conference

The Illinois Tax Increment Association is holding their spring conference on April 24th-April 26th in Normal Illinois. I am told that this is a good conference for any city using TIF. I have reviewed the agenda and it does look beneficial. The cost would include the following: Conference \$325, hotel \$218, mileage \$104, and my time at a cost of \$633. This totals up to \$1280. I think someone should attend but with my interim status I am not sure it makes sense for the city to invest these kinds of dollars. I would appreciate your thoughts. I will attend if you want me to go but will not be upset if you choose to not spend the money.

Wastewater Plant Update

I have included an update for you on the wastewater plant upgrade. Including all costs and a contingency fund of 10% we now stand at an estimated cost of 3.5 million. With a 45% forgivable loan, we are looking at a final loan balance of 1.8 million. The payments will be amortized over 20 years at a rate of 1.38%. The annual payment will be \$103,473. Total interest paid over the 20 years will be \$274,000. If we had prepared for this project and raised fees when we needed to, we could have saved \$274,000. That is why I am proposing the rate increases that we discussed in the budget meeting. We are not only trying to address our immediate needs but to prepare for the future.

Towing Fee

With everything else going on, I have not had a chance to review this with Terry so we will show this as a pending item with no action.

DOT Bridge Update

Included in your packet is the latest information on the bridge project. They have delayed the work until the end of May.

Jo Carroll Fiber Project

Jesse Shekleton from Jo-Carroll will be at our meeting to discuss the status of the fiber project. They have divided the project into 10 sections labeled ED1 thru ED10. The first area will be ED1. He wants to talk to you about the best ways to promote the project. Lou Ann is required to do a water survey every 3 years to our customers and will be doing that in April. With your permission we will insert promotional information in the survey for the fiber project.

Candidates Guide and Forum

We received a candidate's guide from the Illinois Municipal League and have included it in your packet. We continue to work on the candidate's forum and will have more information in the near future.

Storm Water Meeting and Flood Mitigation

I met with representatives of the Illinois Department of Natural Resources concerning our storm water study that was completed in 2016. I have included a summary of that study for your review. The meeting went very well and we will continue to work on solutions to our storm water issues. During the meeting they mentioned that they have funding to buy more properties for flood mitigation. We have identified properties that will qualify and will be working on contacting them in the near future to see if they have any interest in selling their properties.

Sharon Pepin Meeting

I met with Sharon Pepin about the 75% forgivable loan for water infrastructure. The first step will be to work with IIW on an assessment of our water system. I will be setting up a meeting with IIW and Sharon Pepin in the near future and getting a proposal from both of them. Because of the timing, it would be 2020 before actual construction could happen. The funds can be used for infrastructure replacement and for extending water to new areas. We can also use the funds to replace the roadway. We will probably want to consider replacing sanitary sewer in areas we will be replacing roadway if it is needed. We would need to pay for that portion of the project with our own funds but we will cross that bridge when we get our estimates. This could potentially be a great project for our community. We also can go back for more funds in the future as we determine areas of need.

Gramercy Park Meeting

I attended a meeting of the Gramercy Park Foundation. I have included their financial information for your review. We have had our present relationship since 1995. They have done an excellent job of maintaining and improving one of the finest parks on the Mississippi. They continue to work on an archeological study that will be completed in the spring. They will then have architect design plans for improvements to the north section of Gramercy Park. When they improve this part of the park they will be talking about utilizing some of our ROW for a small parking area. They are also soliciting bids to remove some trees that will be in the way or have deteriorated. They would use these proceeds to help offset development expenses. They have set their annual GALA for September 22nd. They have also asked if I would be willing to serve on their board. I would do this with your permission and would commit to attend their meetings.

Budget

Our next budget meeting is scheduled for Thursday March 7th. We will have the packet for that meeting ready for you at the council meeting on Tuesday. I thought it would be good to review our timeline for budget approval. The deadline for us to have things to the county is 4/30/19. We need to formally approve the budget at our last meeting in April which is scheduled for 4/15/19. At that time we would have a public hearing on the budget and then move to approve it. We would not be able to make any changes to it that evening. Our city code requires that we make the budget available to the public at least 10 days prior to the hearing. Our code also requires that we publish it in the local paper at least one week prior to the hearing. With a local weekly paper, that means it has to be in the April 3rd edition. They will need to have it on Friday March 29th to meet their deadline. Hopefully you are happy with the efforts when we had our first budget meeting. At the next budget meeting on 3/7/19, we will be presenting the police, fire, ambulance, and public works budgets. At the end of that meeting, I will be asking you what else you need from me to make a decision. If you need additional analysis, I will have that ready for you so we can have a third budget meeting during the week of March 11th. If you have all of the information you need, we would be prepared to have you accept the budget numbers at the 3/7 meeting. We would then proceed to prepare the appropriate ordinances. I assume you will do this by making a motion and having a roll call vote. If it necessary to have a third budget meeting during the week of March 11th, we would ask for your approval at that time or at the meeting on March 18th. I thought it was important for you to have these dates in case a citizen asks you about the timing of budget preparation.

Chief of Police Search

We continue to move ahead on the search as you directed. Wanted you to know that Sergeant Mickey Huseman has offered to fill in as acting chief if we don't have a new chief by 4/30/19. He has already done some preliminary work on scheduling for May. Mickey reached out to me and I thought that was a nice gesture. He should be applauded for looking out for our community. Since Mickey will be the senior officer on the force, I recommend we accept his offer if needed.

Attorney General Letter

I have included a letter from the Attorney General that Terry Kurt shared with me. We wanted you to be aware of it and I will let Terry comment on it if he wants.

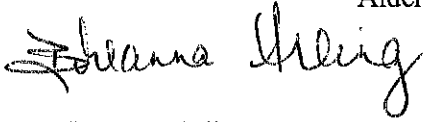
- Alderman Report
 - Alderman Havner: Any News about Bridge Construction? They changed it to have just the one lane for Iowa Bound traffic. The Illinois bound traffic will be detoured through WI.

12. 19-0311 Consent Agenda (Public Safety Report(s), Warrants, Zoning, and Correspondence)

- Motion to Consent Agenda made by Alderman Digman, seconded by Alderman Degenhardt; five ayes, motion carries. **ROLL CALL:** Alderman Degenhardt, Alderman Digman, Alderman Havner, Alderman Robey, Alderman Vanostrand. Absent: Alderman Arling.

13. 19-0312 Adjourn

- Motion to adjourn made by Alderman Vanostrand and seconded by Alderman Robey. Five ayes, motion carries. **ROLL CALL:** Alderman Degenhardt, Alderman Digma, Alderman Havner, Alderman Robey, Alderman Vanostrand. Absent: Alderman Arling.



Breanna Arling
City Clerk, East Dubuque